



09 24 2013 School Board Meeting 1 30 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1 Sydney Tritschler, Scott Lake Elementary](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Accept the Agenda of September 24, 2013 as Revised](#)

Attachment: [9-24-13Bd AFSCME Insurance Agreements 19p.pdf](#)

Motions:

Motion to accept the September 24, 2013 School Board Agenda as revised. - PASS

Vote Results

Motion: Lori Cunningham

Second: Debra Wright

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Special Recognitions

Public Comments on Agenda Items

3. [C-3 SPEAKERS](#)

Approval of Minutes

4. [C-4 Approve Minutes of the September 10, 2013 Work Session](#)

Attachment: [09 10 13 Work Session Minutes.pdf](#)

Motions:	
Motion to approve the Minutes of the September 10, 2013 Work Session.	- PASS
Vote Results	
Motion: Tim Harris	
Second: Hunt Berryman	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

5. [C-5 Approve Minutes of the September 10, 2013 School Board Meeting](#)

Attachment: [09 10 2013 School Board Minutes.pdf](#)

Motions:

Motion to approve the minutes of the September 10, 2013 School Board Meeting. - PASS

Vote Results

Motion: Dick Mullenax

Second: Debra Wright

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

Approval of Consent Agenda

6. [C-6 Approve Consent Agenda](#)

Motions:

Motion to approve the Consent Agenda. - PASS

Vote Results

Motion: Kay Fields

Second: Lori Cunningham

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

New Administrator Announcements

7. [C-7 New Administrators](#)

- Attachment: [Haines City HS Assistant Principal - J Shick.pdf](#)
- Attachment: [Dundee Elem Assistant Principal - J Dettling.pdf](#)
- Attachment: [Union Academy Principal - B Hardman.pdf](#)
- Attachment: [McLaughlin Middle Assistant Principal - J Fisher.pdf](#)
- Attachment: [Lk Alfred-Addair Middle Assistant Principal - S Sackett.pdf](#)
- Attachment: [Bartow Middle Assistant Principal - K Shytle.pdf](#)

Consent

Business Services General Items

8. [C-8 Bid Recommendations](#)

- Attachment: [Bid Rec 9-24-13.pdf](#)

9. [C-9 Year-end Adjustments for Payroll Claims](#)

- Attachment: [Payroll Claims Adjustment.pdf](#)

Business Services Grant Applications with Positions

10. [C-10 2014 Head Start Continuation Grant Application](#)

- Attachment: [2014 Head Start Continuation Grant.pdf](#)

Business Services Donations - CASH

- 11. [C-11 \\$2,500.00 Donation from the Auburndale Choral Patrons to Auburndale High School](#)
- 12. [C-12 \\$1,000.00 Donation from the Bartow Academy PTA to Bartow Elementary Academy](#)
- 13. [C-13 \\$5,000.00 Donation from the Hazel Haley Foundation to Lakeland High School](#)
- 14. [C-14 \\$500.00 Donation from an Anonymous Donor to R. Bruce Wagner Elementary](#)
- 15. [C-15 \\$1,000.00 Donation from the Wal-Mart Foundation, Inc. to Lake Alfred Elementary](#)
- 16. [C-16 \\$500.00 Donation from the Gen Youth Foundation to Lake Alfred Elementary](#)
- 17. [C-17 \\$1,500.00 Donation from the Florida Presbyterian Home to Dixieland Elementary](#)

18. [C-18 \\$2,500.00 Donation from the Wal-Mart Foundation, Inc. to Auburndale High School](#)

Attachment: [WalMart.pdf](#)

19. [C-19 Donations of \\$15,500.00 to Workforce Education's Annual WE3 Expo](#)

20. [C-20 \\$5,000.00 Donation from the Regal Automotive Group to Auburndale High School](#)

Attachment: [REGAL.pdf](#)

21. [C-21 \\$5,000.00 Donation from Regal Automotive to Haines City High School](#)

Attachment: [KMBT35020130905101205.pdf](#)

22. [C-22 \\$900.00 Donation from the Iron Man Foundation to Haines City High School NJROTC](#)

Attachment: [KMBT35020130905160529.pdf](#)

23. [C-23 \\$2,000.00 Donation from Target Scholarships of America to Crystal Lake Elementary](#)

Attachment: [Consultative Services Agreement - Florida Studio Theatre - '13.pdf](#)

24. [C-24 \\$2,000.00 Donation from the Ben Hill Griffin, Jr. Elementary PTO to Ben Hill Griffin, Jr. Elementary](#)

25. [C-25 \\$500.00 Donation from We Elderly Care, Inc. to Ben Hill Griffin, Jr. Elementary](#)

26. [C-26 \\$500.00 Donation from the Republican Women's Club of Lakeland to Lake Alfred Addair Middle](#)

27. [C-27 \\$2,000.00 Donation from Target to Frostproof Elementary](#)

28. [C-28 \\$20,700.00 Donation from the Bartow Elementary Academy PTA to Bartow Elementary Academy](#)

29. [C-29 \\$1,500.00 Donation from the Highlands Grove Elementary PTO to Highlands Grove Elementary](#)

Facilities & Operations General Items - Planning and Concurrency

30. [C-30 Joint-Use Agreement with Board of County Commissioners for Community Park at Snively Elementary](#)

Attachment: [AMND_SNIVELY PK JOINT USE AGRMT_091713.pdf](#)

Facilities & Operations Contract Changes – Construction Services

31. [C-31 Project #P-01417-Highland City Elementary-Moisture Intrusion Corrections \(Bldg. 1\)](#)

Attachment: [p1417gmp.pdf](#)

Facilities & Operations - Project Requests

32. [C-32 Project #P-01460-Carlton Palmore Elementary-Upgrade Parking Area and East Drive](#)

Human Resource Services Recommendations

33. [C-34 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: Instructional Recommendations Term Support 9-24-13.pdf (Confidential Item)

Attachment: [Administrative and Instructional Recommendations Agenda 9-24-13.pdf](#)

Minutes:

***Approved Personnel Recommendations

are recorded in

Supplemental Minutes Book 75-A-13,

Pages 84 - 107.***

34. [C-35 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: [Non-Instructional Recommendations Agenda 9-24-13.pdf](#)

Attachment: Non-Instructional Recommendations Term Support 9-24-13.pdf (Confidential Item)

Minutes:

***Approved Personnel Recommendations

are recorded in

Supplemental Minutes Book 75-A-13,

Pages 84 - 107.***

35. [C-36 Recommendations for Temporary Duty Assignments](#)

Attachment: [Recommendations for Temporary Duty Assignments 9-24-13.pdf](#)

Minutes:

***Approved Personnel Recommendations
are recorded in
Supplemental Minutes Book 75-A-13,
Pages 84 - 107.***

36. [C-37 2013-2014 District Office Administrator Contracts](#)

Attachment: [Exec Summary District Office Administrator Contracts Signed.pdf](#)
Attachment: [Contracts.pdf](#)

Human Resource Services Requests for Revised Job Descriptions

37. [C-38 Revised Job Descriptions](#)

Attachment: [New and Revised Job Descriptions 9-10-13 WS.pdf](#)

Support Services Field Trip Requests

38. [C-39 Out of State Field Trip Requests](#)

Attachment: [field trip form-agenda 9.24.13.pdf](#)

Regular

Business Services Contracts

39. [R-40 School Improvement Network PD360 Professional Development Program, \\$369,600.00](#)

Attachment: [PD360 BUDGET IMPACT ANALYSIS 2013-14 \(2\).pdf](#)
Attachment: [PD360 STATEMENT OF WORK 2013-14 \(2\).pdf](#)
Attachment: [Polk PD360 Contract 2013-14-Revised.pdf](#)

Motions:

Motion to approve the contract with the School Improvement Network for \$369,600.00. - PASS

Vote Results

Motion: Hunt Berryman

Second: Lori Cunningham

Hunt Berryman - Aye

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Business Services Purchasing items for Curriculum

40. [R-41 Renew Renaissance Learning On-Line Subscription, \\$343,093.60](#)

- Attachment: [Hosting Agreement - Renaissance Place.pdf](#)
- Attachment: [Sole Source Publisher Letter - STAR - 2013-14.pdf](#)
- Attachment: [Accelerated Reader - Sole Source Letter 2013-2014.pdf](#)
- Attachment: [BUDGET IMPACT ANALYSIS for Renaissance Learning 2013-14.pdf](#)
- Attachment: [2013-14 Cost Centers for Schools for AR on August 27.pdf](#)

Motions:	
Motion to approve renewing Renaissance Learning, Inc's online subscription services for 92 K-12 schools in the amount of \$343,093.60.	- PASS
Vote Results	
Motion: Debra Wright	
Second: Hunt Berryman	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Facilities & Operations General Items – Administration

41. [R-42 Waive Educational System Impact Fee](#)

- Attachment: [Noah's Ark Backup Information.pdf](#)
- Attachment: [NL School Board Ltr NL Location 2013_0909.pdf](#)

Attachment: [NL School Board Ltr.pdf](#)

Motions:

Motion to support waiving the Educational System Impact Fee assessment for the Noah's Ark of Central Florida master-planned community located north of Lake Parker and south of the Lakeland Harbor Mobile Home community. - PASS

Vote Results

Motion: Kay Fields

Second: Tim Harris

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

Motion Minutes: Mr. Harris clarified the impact fee waiver is only for the Noah's Ark development located north of Lake Parker and south of the Lakeland Harbor Mobile Home Community.

Facilities & Operations General Items – Construction Services

42. [R-43 Project #P-01436-Polk Avenue Elementary-Renovate Auditorium \(Bldg. 1\)](#)

Motions:

Motion to approve Project P-01436 Phase III documents subject to revisions by Reviewing Committee and Facilities' Staff. - PASS

Vote Results

Motion: Lori Cunningham

Second: Debra Wright

Hunt Berryman - Aye

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Facilities & Operations General Items – Property Management - Land

43. [R-44 Berkley Elementary-Right of Entry Agreement](#)

Attachment: [berkeleyroe.pdf](#)

Motions:	
Motion to approve the Right of Entry Agreement with Polk County at Berkley Elementary.	- PASS
Vote Results	
Motion: Tim Harris	
Second: Debra Wright	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Facilities & Operations - Project Requests

44. [C-33 Project #P-01461-Alta Vista Elementary-Car, Bus Drive and Walkway Upgrade](#)

Motions:	
Motion to approve Project P-01461, Alta Vista Elementary -Car, Bus Drive and Walkway Upgrade.	- PASS

Vote Results	
Motion: Debra Wright	
Second: Lori Cunningham	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Motion Minutes: Mrs. Cunningham thanked Mr. Roy Walsdorf for his donation which allows this upgrade possible. She also voiced appreciation of the Haines City Economic Development Council and our Facilities staff for their efforts in bringing this project forward.

Human Resource Services Annual Items

45. [R-45 AFSCME Collective Bargaining Agreement Changes](#)

Attachment: [AFSCME 12-13 Collective Bargaining Changes 9-24.pdf](#)

Attachment: [9-24-13Bd AFSCME Insurance Agreements 19p.pdf](#)

Attachment: [Exec Sum AFSCME 12-13 Collective Bargaining Changes 9-24.pdf](#)

Minutes:

Motions:	
Motion to approve the collectively bargained language that will be subject to a ratification vote on September 21, 2013 by the three AFSCME bargaining units representing Custodial/Maintenance/Vehicle Services employees, Bus Drivers and Attendants, and School Foodservice Assistants.	- PASS
Vote Results	
Motion: Dick Mullenax	
Second: Tim Harris	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye

Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Public Hearing

Superintendent's Report

46. [Superintendent's Report](#)

Minutes:

Superintendent LeRoy reported on the Principals' Professional Development held in schools within each region. These sessions included content support, classroom observations, and debriefing with coaches and district staff.

A whole group session for Math with the understanding of Performance Task and Assessments used the teacher evaluation system to ensure inter-related reliability and that administrators understand what to look for in a classroom. They looked at demonstrating knowledge of content and pedagogy and then walked classrooms. They also looked at designing coherent instruction, a purposefully structured lesson design embedded with active student engagement. It included knowledge of content, instructional strategies and resources and how this was coordinated to make sure we have student-driven, relevant learning experiences.

In Reading, we are rolling out a district-wide new diagnostic assessment called FAIR Assessment that addresses proficiency gaps in reading for Children grades K-12. The elementary schools were provided a deeper understanding of the FAIR Assessment and the Fair Success Zone. After a diagnostic assessment, a child is identified as being either in the Red Zone, Yellow Zone or Green Zone giving them an opportunity to determine what gaps the student has in reading.

Our Secondary Principals visited an Intensive Reading classroom to focus on the four areas for a common language and understanding around student engagement, classroom environment, and instruction and strategies. After the walkthroughs the groups debriefed and coaches lead the groups on what it should look like and what to look for to support our principals in the work they have ahead of them at their schools.

The next work session will be held at 8:30 AM on Tuesday, October 8, 2013 in the Superintendent's Conference Room followed by a 1:30 PM School Board meeting in the auditorium located at 1915 S. Floral Avenue, Bartow.

Attorney's Report

Auditor's Report

Board Members' Report

47. [Hunt Berryman, District 1](#)

Minutes:

Mr. Berryman voiced his appreciation of the parents and residents who attended and participated in the recent community meetings held by Superintendent LeRoy. To learn more on the remaining scheduled meetings, please visit our website, <http://www.polk-fl.net>

He announced that October is Anti- Bullying Month. He encouraged everyone to enforce the anti-bullying message and report any case of bullying to the appropriate authority.

48. [Lori Cunningham, District 2](#)

Minutes: Mrs. Cunningham congratulated Bethune Elementary Academy on their 20th anniversary as a Academy school. It was a wonderful day of celebration for the students, staff and community.

49. [Hazel Sellers, District 3](#)

Minutes:

Mrs. Sellers commented on her recent visit to Nashville Tennessee for the Alignment Nashville Conference. Nashville aligns all the resources and support of communities, businesses, and non-profits in one process to drive their Strategic Plan. The Ford Foundation has agreed to sponsor a similar plan for us and will be here on October 22, 2013 to make their presentation at the Work Session.

Mrs. Sellers voiced appreciation of Merissa Green, Ledger Reporter, for her excellent reporting on our school district.

50. [Dick Mullenax, District 4](#)

Minutes:

Mr. Mullenax announced Jewett Academy is to be evaluated for the IB program tomorrow. The staff has worked very hard to earn the certification.

51. [Kay Fields, District 5](#)

Minutes: Mrs. Fields wished a fond farewell to Merissa Green, the Ledger's Education Reporter, as today is her last day assigned to us.

52. [Debra Wright, District 6](#)

Minutes:

Mrs. Wright attended the Fall Family Exploration Day at Lake Region High School on Saturday. A variety of workshops were held for over 300 participants. Mrs. Wright announced the sponsors of the event: Bright House, Hall Communications, and Talk 1430, AM 1230, 97 County and 98.3 Radio, Zephyrhills Water, Parker's Books and Gifts, Tradewinds Island Resort, the Florida Aquarium, SAM's South Lakeland, BD Mongolian Grill, Enzo's Salon, Gatorland, Flowers Snacks and Cakes, Farmer Jack, and Publix. She also thanked Lake Region High School for hosting the event.

53. [Tim Harris, District 7](#)

Minutes: Mr. Harris announced that Florida Statute 1003.421 designates the last full week of classes in September as Celebrate Freedom Week and draws attention to the Declaration of Independence and our Constitution. He stated that as a former Civics and Government teacher he wanted to bring attention to Celebrate Freedom Week (September 23 - 27, 2013). The legislation specifies that an oral recitation of the constitution be read each day by the students; "We hold these truths to be self evident, that all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty, and the pursuit of Happiness. That to secure these rights, Governments are instituted among Men, deriving their just powers from the consent of the governed."

Public Comments Addressing Items Not on Agenda

54. [SPEAKERS](#)

Minutes:

Jennie Patrick voiced concern that cursive writing is not a mandatory requirement for the Polk County schools.

Larry Milhorn, President of AFSCME, thanked the School Board for approving the recent ratification agreement and the Superintendent for helping negotiations come to a closure.

Marianne Capozziello, President of Polk Education Association, thanked Mrs. LeRoy for meeting with her membership and representatives recently. The Superintendent listened to the members and willingly answered all their questions.

Addison Brown commented on cyber bullying. He stated that the district needs to provide student instruction on the dangers of electronic devices.

Adjournment

Meeting adjourned at 2:14 pm. Minutes were approved and attested this 8th day of October, 2013.

Hazel Sellers, Board Chair

Kathryn M. LeRoy, Superintendent